

School Committee Long-term Agenda
for July 1, 2023 – June 30, 2024 (*Updated Regularly*)

| Agenda Placement | July 27, 2023 Working Session <i>Agenda must be posted by Tuesday, July 25, 2023</i> | August 31, 2023 Working Session <i>Agenda must be posted by Tuesday, August 29, 2023</i> | September 7, 2023 <i>Info. due to Amy by End of Day on Aug. 29</i> Packet Will Be Emailed to SC Members on Thurs. 8/31 |
|---|--|--|---|
| 5. Time Scheduled Appts. | - | -CANCELED | <ul style="list-style-type: none"> - Community Center Discussion (Brandon) - Update on Housing Choice Act - VOTE to appoint 2 school nurses - Long-term agenda review |
| Reports Only | - | - | - ESY Programs Report |
| 6. Superintendent's Rpt. | - | - | <ul style="list-style-type: none"> - Enrollment Updates - Staffing Updates (new positions) - Superintendent's Entry Plan |
| 7. Curriculum | - | - | <ul style="list-style-type: none"> - Report on summer projects - Report on New Faculty Orientation |
| 8. Facilities & Financial | - | - | <ul style="list-style-type: none"> - Summer Warrants - Prior Year Capital Projects Status Submittal - FY25 Capital Plan Submission - Update/Preview(?) |
| 9. Policy | First Readings - Second Readings | First Readings - Second Readings | First Readings - Second Readings |
| 10. Unfinished Business | - | - | - |
| 11. New Business | - | - | - |
| 12. Approval of Minutes | - | - | - |
| 13. Information Enclosures | - | - | - |
| Eexec. Session Y or N Before Open Session Y or N; if Y, note reason | - - | - - | - - |

| Agenda Placement | September 21, 2023 <i>Info. due to Amy by End of Day on Sept. 13 Mary Ellen absent on 9/21</i> | October 5, 2023 <i>Info. due to Amy by End of Day on Sept. 26</i> | October 19, 2023 <i>Info. due to Amy by End of Day on Oct. 11</i> |
|---|--|--|--|
| 5. Time Scheduled Appts. | <ul style="list-style-type: none"> - SC Subcommittee assignments, 1st Rdg - Superintendent's Annual Plan, 1st Rdg - 2023-2024 District Strategic Maps, 1st Rdg - FY25 Capital Projects, 1st Rdg. - FY25 Budget Timeline and Guidelines - SC Goals for 2023-2024, 1st Rdg. - 2023-2024 District Strategic Plan, 2nd Rdg and VOTE | <ul style="list-style-type: none"> - SC Subcommittee assignments, 2nd Rdg and VOTE - Superintendent's Annual Plan, 2nd Rdg. and VOTE - 2023-2024 District Strategic Map, 2nd Rdg. and VOTE - FY25 Capital Projects, 2nd Rdg and VOTE - SC Goals for 2023-2024, 2nd Rdg. | <ul style="list-style-type: none"> - School-Based Strategic Maps/Improvement Plans, all principals (60 mins) |
| Reports Only | - | - October 1 Enrollment | - |
| 6. Superintendent's Rpt. | - | - | - |
| 7. Curriculum | - | - | - |
| 8. Facilities & Financial | - Warrant Approval | - Warrant Approval | <ul style="list-style-type: none"> - Warrant Approval - FY23 Budget Closeout - Hanscom Snow Removal Contract - FY24 Fiscal Report, 1st Quarter |
| 9. Policy | Second Readings - First Readings - | Second Readings - First Readings - | Second Readings - First Readings - |
| 10. Unfinished Business | - | - | - |
| 11. New Business | - | - Fall Newsletter - review content | - Fall Newsletter - approve content to be published for State of Town Mtg |
| 12. Approval of Minutes | - | - | - |
| 13. Information Enclosures | - | - | - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - | - | - |

| Agenda Placement | November 2, 2023 <i>Info. due to Amy by End of Day on Oct. 25</i> | November 16, 2023 <i>Info due. to Amy by End of Day on Nov. 8</i> | November 30, 2023 <i>Info. due to Amy by End of Day on Fri. Nov. 17</i> **Packet will be emailed to SC Members on TUES NOV. 21** |
|---|--|---|--|
| 5. Time Scheduled Appts. | - LPS MCAS and Accountability Report (Assistant Supt) - First Literacy and iReady Math Data Roll-Ups (Assistant Supt & Content Specialists) | - Special Education Presentation - 2024-2025 School Year Calendar, 1st Rdg | - Presentation of FY25 Preliminary Budget Allot 2 hours - administrators, principals, coordinators |
| Reports Only | - | - Distribution of FY25 Preliminary Budget (Mary Ellen Normen) | - |
| 6. Superintendent's Rpt. | - | - | - |
| 7. Curriculum | - | - | - |
| 8. Facilities & Financial | - Warrant Approval | - Warrant Approval | - Warrant Approval |
| 9. Policy | Second Readings - First Readings - | Second Readings - First Readings - | - Second Readings - - First Readings |
| 10. Unfinished Business | - | - | - - |
| 11. New Business | - | - | - |
| 12. Approval of Minutes | - | - | - |
| 13. Information Enclosures | - | - | - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - FY25 Non-union wage increases | - | - |

| Agenda Placement | December 14, 2023 <i>Info due. to Amy by End of Day on Dec. 6</i> | January 11, 2024 <i>Info. due to Amy by End of Day on Jan. 3</i> | January 25, 2024 <i>Info. due to Amy by End of Day on Jan. 17</i> |
|---|--|---|--|
| 5. Time Scheduled Appts. | <ul style="list-style-type: none"> - FY25 Budget Discussion Public Invited - 2024-2025 School Year Calendar, 2nd Rdg. and VOTE - METCO Report | <ul style="list-style-type: none"> - FY25 Budget Hearing - Review Superintendent Eval Process - Review Draft Lincoln Agency Annual Town Report (due early Feb) | <ul style="list-style-type: none"> - Vote on FY25 Budget - Review Annual Town Report - Superintendent Mid-cycle Report on Progress Towards Goals |
| Reports Only | - | - | - |
| 6. Superintendent's Rpt. | - | - | - |
| 7. Curriculum | - | - | - |
| 8. Facilities & Financial | - Warrant Approval | <ul style="list-style-type: none"> - Warrant Approval - Renewal of Rental Agreements & Update Rental Fees | <ul style="list-style-type: none"> - Warrant Approval - FY24 Fiscal Report, 2nd Quarter - VOTE to approve FY25 Revolving Fund Fee requests & Facilities Rental Fees |
| 9. Policy | Second Readings - First Readings - | Second Readings - First Readings - | Second Readings - First Readings - |
| 10. Unfinished Business | - | - | - |
| 11. New Business | - | - | - Discussion on Enrollment/Population Trends |
| 12. Approval of Minutes | - | - | - |
| 13. Information Enclosures | - | - | - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - | - | - |

| Agenda Placement | February 8, 2024 <i>Info due. to Amy by End of Day on Jan. 31</i> | February 15, 2024 Working Session <i>Info due. to Amy by End of Day on Feb. 9</i> | March 7, 2024 <i>Info. due to Amy by End of Day on Feb. 28</i> |
|---|---|---|--|
| 5. Time Scheduled Appts. | - Strategic Plan Mid-year Report - SC Mid-year Review of Goals - Approval of 2024-2025 SC Meeting Dates | | - Second Literacy and Math Data Roll-Ups |
| Reports Only | - | | - |
| 6. Superintendent's Rpt. | - | | - |
| 7. Curriculum | - | | - |
| 8. Facilities & Financial | - Warrant Approval | | - Warrant Approval |
| 9. Policy | Second Readings - First Readings - | | Second Readings - First Readings - |
| 10. Unfinished Business | - | | - |
| 11. New Business | - | | - |
| 12. Approval of Minutes | - | | - |
| 13. Information Enclosures | - - | | - - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - - | | - |

| Agenda Placement | March 21, 2024 <i>Info. due to Amy by End of Day on Mar. 13</i> | April 4, 2024 Working Session <i>Info due. to Amy by End of Day on Mar. 27</i> | April 11, 2024 <i>Info due. to Amy by End of Day on Apr. 3</i> |
|---|---|--|--|
| 5. Time Scheduled Appts. | - Establish Grade 8 Grad Dates - Supt Mid-cycle review - Shift to summer work hours - School Choice Hearing and VOTE -Review Town Meeting Warrants/Capital Projects | | - SC Re-organization - SC Orientation (Open Meeting Law) - Approval of Employee Children Enrollment Requests |
| Reports Only | | | - |
| 6. Superintendent's Rpt. | - METCO Enrollment Update | | - |
| 7. Curriculum | - | | - |
| 8. Facilities & Financial | - Warrant Approval | | - Warrant Approval |
| 9. Policy | Second Readings - First Readings - | | Second Readings - First Readings - |
| 10. Unfinished Business | - | | - |
| 11. New Business | - | | - |
| 12. Approval of Minutes | - | | - |
| 13. Information Enclosures | - | | - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - | | - |

| Agenda Placement | May 2, 2024 <i>Info. due to Amy by End of Day on Apr. 24</i> | May 16, 2024 <i>Info. due to Amy by End of Day on May 8</i> | May 30, 2024 <i>Info. due to Amy by End of Day on May 22</i> |
|---|--|---|---|
| 5. Time Scheduled Appts. | - Possible Public Forum to inform 2024-2025 Strategic Planning | <ul style="list-style-type: none"> - Library Representative Report - Scholarship Committee Appointee Report - District Strategic Priorities Outcomes - VOTE to Approve School Physician - VOTE to appoint CASE BOD - Report on Spring Survey Data | <ul style="list-style-type: none"> - Strategic Priorities Updates (All Principals) 60 min. - 2024-2025 District Strategic Plan, 1st Rdg. - Superintendent Report on Annual Plan and Superintendent Performance Standards - Review Superintendent Evaluation Process - SC Approval of Proposed 2024-2025 LSF Grants |
| Reports Only | - | - | - |
| 6. Superintendent's Rpt. | - | - | - |
| 7. Curriculum | - | - | - |
| 8. Facilities & Financial | - Warrant Approval | <ul style="list-style-type: none"> -Warrant Approval -FY24 Fiscal Report, 3rd Quarter -GASB45 Allocation for Hanscom Retirees | - Warrant Approval |
| 9. Policy | Second Readings - First Readings - | Second Readings - First Readings - | Second Readings First Readings |
| 10. Unfinished Business | - | - | - |
| 11. New Business | - | - | - |
| 12. Approval of Minutes | - | - | - |
| 13. Information Enclosures | - | - | - |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - | | |

| Agenda Placement | June 15, 2023 <i>Info due. to Amy by</i> <i>End of Day on June 7</i> | | |
|---|---|--|--|
| 5. Time Scheduled Appts. | - 2024-2025 District Strategic Plan, 2nd Rdg. and VOTE) - Supt Summative Evaluation - Third Literacy and Math Data Roll-Ups - Establish SC Summer Working Session Dates | | |
| Reports Only | - | | |
| 6. Superintendent's Rpt. | - | | |
| 7. Curriculum | - Summer Curriculum Development and PD | | |
| 8. Facilities & Financial | -Warrant Approval -FY24 Revolving Accts Report -FY24 End of Year Funds Report -FY24 Capital Warrants Closing -FY26 Capital Projects Preview | | |
| 9. Policy | Second Readings - First Readings - | | |
| 10. Unfinished Business | - | | |
| 11. New Business | - | | |
| 12. Approval of Minutes | - | | |
| 13. Information Enclosures | | | |
| Executive Session Y or N Before Open Session Y or N; if Y, note reason | - | | |